

NORTH STAR SOCCER CLUB CONSTITUTION 2008-2009

Article 1: History of Club

North Star Soccer Club was created in 1995, when a professional soccer coach with many years of international experience wanted to continue his passion for the game of soccer. North Star Soccer Club provides an opportunity to children and youth to play soccer.

Article 2: Name

The name of this Club shall be North Star Soccer Club. The headquarters of this club is located within the District Boundaries of North York Soccer Association.

Article 3: Objective/Mission Statement

To give a chance to any person play organized game of soccer, to assist all participants in attainment of their potential through the development and promotion of players, coaches, referees and administrators.

Article 4: Membership

- a. (a) Membership shall be made up of annually registered players, teams and Club officials, parents or guardians and sponsors actively engaged in the activities of the Club.
- b. (b) All members shall have voting privileges except registered players under the age of 18 as of December 31st of the current year.
- c. (c) The membership is the top decision-making body. The membership meets at least once a year for its Annual General Meeting. When necessary, a Special General Meeting of the Membership may be held. The membership is responsible for:
 - The structure of the North Star Soccer Club.
 - The Constitution of the North Star Soccer Club.
 - Electing the North Star Soccer Club officers.
 - Direction of the North Star Soccer Club.
 - Ratifying the business conducted by the Board of Directors.

Article 5: Board of Directors

- a. All Directors shall be elected at the Annual General Meeting to a position on the Board.
- b. To be eligible for the office of President, a candidate must have served at least three years with the Club on the Board of Directors, two years of which shall be the years immediately preceding his/her candidacy for the office of President.

Executive Committee:

1. President
2. Vice President
3. Treasurer
4. Secretary

Elections: The following positions shall be elected.

1. President
2. Vice President
3. Treasurer

Article 6: Accountability of the Board of Directors

The business of the North Star Soccer Club shall be conducted by the Executive Committee and shall be known as the Board of Directors.

- a. Each coach/staff member of the Board of Directors of the North Star Soccer Club signs a rights and responsibility form which would clearly state their job description, the protocol and procedures that need to be followed during their term of office. Any board member, coach or coaching staff who is found not be following rules and regulations or code of ethics according to the NYSA, and the North Star Soccer Club will be asked to hand in his/her resignation effective immediately
- b. The President shall act as the chairperson at Executive meetings on a rotating basis with all other board members.
- c. The Members of the Board of Directors shall receive no financial remuneration for acting as such.
- d. When the President relinquishes or is voted out of office, his/her post at the end of his/her year on the Board, then he/she will automatically hold the position of Past President on the Board of Directors without voting privileges.

Termination

If a Board Member absents himself/herself from two or more consecutive meetings without satisfactory notice or reason shall be automatically removed from the Board pending ratification by the full Board.

Any Board of Director who is negligent in carrying out his/her duties will receive written warning by the President and may be removed from office by a majority vote of the full Board of Directors.

Any Director may be expelled from the full Board of Directors for cause by a 75% vote by ballot of the directors present and eligible to vote at a meeting of the Board of Directors. The director so charged shall be entitled to reasonable notice and a chance to be heard by the Full Board of Directors.

Article 7: Meetings

- a. The Board of Directors shall call General Meetings as and when considered necessary
- b. The Annual General Meeting shall take place in October/November of each year. The purpose of the meeting is to review the activities of the current year; consider any amendments to the constitution and elect members to the Board of Directors. Any voting member may request a Special General Meeting. All members shall each have one (1) vote and be entitled to vote at all Annual and Special General Meetings.

Order of Business at the Annual General Meeting

1. Tributes and Introduction of Guests
2. Minutes of the previous Annual General Meeting
3. President's Address
4. Board of Directors Reports
5. Financial Statement
6. Amendments to the Constitution
7. Election of Officers and Directors
8. Any other Business
9. Adjournment

Article 8: Changes to the Constitution

Changes to the Constitution can only be made at the Annual General Meeting. Any proposed amendments to the Constitution by a member must be submitted in writing to the Club's Secretary at least 14 days prior to the Annual General Meeting.

Article 9: Changes to the By-Laws and Playing Rules

The Board of Directors shall have the power to pass additional by-laws and playing rules within the framework of the Constitution to facilitate the day to day operation of the Club. All changes are subject to the by-laws of the North York Soccer Association

Article 10: Matters of Dispute

The decision of the Directors shall be subject to appeal as set in the NYSA by-laws in all matters arising that may not be covered by this constitution or by-laws and any disputes in question relating to the interpretation of Constitution By-Laws and Playing Rules.

Article 11: Official Colours

The official colours of the North Star Soccer Club shall be:

- Blue & White Shirts
- White Numbers
- Blue Socks
- Blue Shorts

All uniforms that are used by the teams must be approved by the club based on the noted criteria, no exceptions will be allowed unless the general membership agrees to such changes at its Annual General Meeting.

All uniforms (including track suits) that are used will be exactly the same for each competitive age group representing the North Star Soccer Club.

There will be no exceptions to team uniform colours or design and all selections will be maintained for a minimum of two complete seasons.

Article 12: Sponsors

All sponsors donating money to North Star Soccer Club will be issued an official receipt for the donating party. All money received will be deposited in a single account and a cheque will be reissued to each respective team less the sponsorship fee.

All sponsors have the right to vote at the Annual General Meeting.

Article 13: Duties of the Board of Directors

President

The President shall:

- a. Be charged with the general management and supervision of the affairs and operation of the Club.
- b. Be responsible for all Club activities.
- c. Have official status to attend all meetings.
- d. Preside at all meetings of the Board of Directors.
- e. Preside at all meetings of the Executive Committee.
- f. Preside at all meetings of the Protest and Appeal Committee.
- g. Act as a spokesperson for the Club at all times, unless he/she delegates the responsibility.

Vice President

The Vice President shall:

- a. In the absence of the President, act in the capacity of the President with all the related duties.
- b. Attend all Club meetings.
- c. Attend all competitive league meetings relating to the soccer club activities (or a designate).
- d. Attend all meetings of the Tournament Committee.
- e. Allocate gymnasiums and field facilities.
- f. Preside at all Disciplinary hearings.
- g. Maintain records as required.
- h. Will uphold the Club Constitution.

Secretary

The Secretary shall:

- a. Give notice of meetings of the Club to the Executive Committee
- b. Attend all General Meetings, meetings of the Board of Directors, Special General Meetings and shall keep minutes of such meetings, or appoint designate.
- c. Be custodian of the Club's minutes and correspondence file.
- d. Keep the President and the Board of Directors currently informed of the business at hand and as to its disposition for action.
- e. Perform associated duties as requested.

Treasurer

The Treasurer shall:

- a. Keep full and accurate records of all revenue and expenditures in books belonging to the Club.
- b. Deposit all monies and other valuable effects in the name of and to the credit of the Club, such depositories as may be designate by the Board of Directors.
- c. Give receipts for all monies and valuables received.
- d. Present all accounts to be paid at a meeting of the Board of Directors.
- e. Pay all accounts due by cheque, under the direction of the Board of Directors, ensuring proper voucher and receipts are received. No cheque will be drawn on the bank account unless it is signed by the Treasurer and either the President or Secretary.
- f. Be custodian of deposits and receipt books of the Club and shall be required to produce such books properly balanced at all meetings of the Club.

Article 14: Discipline of Member

A member may be fined, censured, suspended or expelled from Membership for cause and only after charges have been laid in accordance with the Club's published rules and a hearing held in accordance with the Club's and North York Soccer Association's published rules. An individual whose Membership has been suspended loses all rights of Membership until the suspension has been terminated. Player, team and team official discipline for game infractions is governed in accordance with the procedures published by the NYSA. Any member, who infringes the Articles or rules of the Club or brings the Club into disrepute, may be reprimanded, suspended or expelled from the Club after a hearing by the Board of Directors of the Club at which hearing the Member is entitled to attend.

Article 15: Appeals

- a: Any Member or registrant of the Club directly affected by a decision of the Club may appeal such decision. The denial or termination of Membership on the Club may be appealed by a non-Member.
- b: A decision of the Club may be appealed to the District Association with which the Club is affiliated. The appeal shall be conducted in accordance with the NYSA's and District Association's published rules.
- c: An individual shall not appeal a decision made by the Board of Directors regarding the appointment, on-appointment, re-appointment or revocation of an appointment of an individual to any coach or administrator position within the Club's operations, except where the selection, appointment and revocation process outlined in Club's published rules has not been followed.
- d: An individual shall not appeal a decision made by the Club regarding a player's team assignment.

Article 16: Indemnity

Members of the Board of Directors or other servants to the Club, their heirs, executors, administrators and estate and effects shall be indemnified and saved harmless at all times by the Club against all costs, losses and expenses incurred by them respectively in or about the discharge of their respective duties, except such as happens from their own respective wilful neglect or default.

Article 17: Harassment

The Club shall adhere to the Harassment Policy as published and approved by the NYSA from time to time. The Harassment Policy shall apply to all employees, directors, officers, volunteers, game officials, administrators, players, Members and registrants of the Club. Harassment is defined as any comment, conduct, or gesture directed toward an individual or group of individuals which is insulting, intimidating, humiliating, malicious, degrading or offensive. It includes, but is not limited to, sexual harassment. The Club shall make available to any Member the Harassment Policy when requested.

PLAYING RULES

Registration

- a. Players participating on teams shall abide by the Rules of the Association in which the team is registered.
- b. If a player does not advise his coach of inability to attend three consecutive Club games or practices, he/she may be dismissed or replaced. In such an event, the player shall return the uniform to the North Star Soccer Club. Any refund, shall be at the discretion of the Board of Directors.
- c. Players may be registered to play on only one team at any given time.

Schedule

A schedule showing dates, times and locations of all Recreational games shall be issued to all participating players prior to the first game.

Coaching

Coaches must instruct the players as to discipline and sportsmanship.

Coaches shall be responsible for the conduct of team members during practice and league games.

Any complaints shall be transmitted to the Club by the coach through.

Coaches must assist in controlling spectators. Offenders will be asked to refrain and failure to do so will mean that the player associated with them may have to be suspended by the Club.

Coaches shall not display unsportsmanlike conduct or use profane language in front of the players.

Coaches shall be responsible for any Club equipment issued to them.

Coaches shall abide by the North Star Soccer Club Constitution, By-Laws and Playing Rules.

No coach can wilfully pull his team off the field and forfeit the game.

Coaches must obtain permission to use facilities other than those for which we have permits.